

NYERI HIGH SCHOOL  
P.O. BOX 337  
NYERI

REF: NHS/18/2023/2024

NAME \_\_\_\_\_

P.O. BOX \_\_\_\_\_

TEL. \_\_\_\_\_

DATE \_\_\_\_\_

**RE: 2022 SCHOOL SUPPLIES- COMPUTER ACCESSORIES & MAINTANCE**

Kindly send to the school your quotations per unit of the following Goods. (CF attached)

- NB: - 1. NOTE THAT THIS IS NOT LOCAL PURCHASE ORDER (L.P.O)**  
**2. TAKE NOTE THAT GOODS ARE NOT PAID ON DELIVERY**

(a) Please indicate the maximum length of time you can wait for payments as you continue supplying  
.I.e. 1 month / 2 months / 3 months / 4 months/ 5 months/ 6 months.

I can wait \_\_\_\_\_ months

(b) Price changes will not be allowed for goods supplied within the first 90 days (3 months) are over.  
Completed forms in sealed envelopes clearly marked "**Tender No. ———**" as above should be addressed  
to THE CHAIRMAN TENDER COMMITTEE NYERI HIGH SCHOOL, BOX 337 NYERI, and  
returned on or before **29<sup>TH</sup> JUNE 2023** by **10.00am**. Opening of the tenders will be done immediately  
thereafter

Requirements:

- Registration certificate
- P.I.N certificate
- Valid Tax compliance certificate
- Company profile
- Contact.

***The committee reserves the right to reject any tender either in part or in full without giving reasons.***

**THE CHAIRMAN**  
**TENDER COMMITTEE**

**NYERI HIGH SCHOOL**  
**QUOTATION FOR SERVICING OFFICE MACHINES AND COMPUTERS**  
**NHS/18/2023/2024**

The quotation will include the following:-

1. HP Desktop Computer – P4s, 3.20GHz, DVD WRITER, HDD 500GB, 512/1GB RAM
2. HP DeskJet Printers
3. HP Laser Printers
4. HP Scanner
5. Computer Accessories: -
  - USB Keyboard
  - USB Mouse (optical)
  - TFT Monitor
  - DVD Writer Samsung
  - CMOS batteries
  - Processors
    - Memory 512mb/1GB
    - UPS
    - Hard discs 500 GB
  - Flash disk 4GB
  - Flash disk 8gb
  - Flash disk 16gb
6. Software: -
  - Window Win 7,Win 8
  - Office 2007/2010/2013
  - Kerspersky Antivirus/
7. Servicing; - This includes cleaning, Repair & Maintenance of computers/ printers
  - Cleaning
  - TFT monitor repair
  - System unit repair
  - Replacement of UPS battery
  - hp laser/ DeskJet printers
  - Rizo EZ 200E Copier printer